

# MEETING OF THE FRIENDS OF ST PETER'S (FOSP) CHURCHYARD PROJECT GROUP

24<sup>th</sup> January 2023

## MINUTES

Attendees: Anne Bailey, Peter Barker, Jenny Hailstone, Diana Knight, Jane Duberley, Annie Worsfold, Tim Hailstone.

On Zoom: Graham Fice and David Holmes

### Update on Action Points.

#### **Entrance to the churchyard**

Sightings of a few bulbs starting to show.

#### **Wildflower area**

This needs to be prepared asap.

No progress so far. Jane and Jenny to muster volunteers to cut the grass around the graves by hand which will make it easier to trim. Volunteers to be sought to trim between graves.

#### **Brambles**

No progress since the last meeting in finding somebody to remove the brambles. It was agreed that we need a contractor to do this job rather than ask for volunteers. Suggestions welcome.

#### **Shrubs**

Di hopes to be able to ascertain a prices) and timings by the beginning of February.

#### **Pathways**

Still awaiting quote from Elliott Construction. Once received quotes from other builders will be requested.

#### **Mini meadows**

Once strimming has been done Peter to look at the area with John Dietz to choose the graves for mini-meadow development.

#### **Wildlife and Involving the School**

It was agreed that we need to propose a project to the school for something that will add value to the curriculum.

Jenny to ask the Forest School for advice on what may interest the headteachers. Peter to be the lead communicator with the headteachers

Churchyard and Information Pack for Education produced by the Caring for God's Acre people to be circulated.

#### **Water Tap Area**

Outstanding.

#### **Information for the Community and publicity**

Anne B will take the lead on publicity and communication with the community and will draft a website and publicity plan.

Devon Wildlife Trust have sent a link for "Top Tips to Create the Perfect Interpretation Board/Panels. To be circulated.

#### **Flora/Fauna/Wildlife survey**

Devon Wildlife have provided advice on how to carry out the survey. To be circulated.

## **5-Year Plan - Schedule**

Graham has created a schedule template to record the following information:

- Objective
- Priority
- Cost
- Who leads the task
- Start date
- Completion date
- Progress update (new column per meeting so the progress is visible)

Graham will update this after each meeting.

## **AOB**

### **Finance**

Tim Hailstone, FOSP Treasurer, confirmed that £300 has been spent on the bulbs for the churchyard entrance area. A further £1,000 is available at present. We should notify Tim of expenditure requirements. The schedule will advise FOSP of when further funds are required.

### **Fundraising**

As stated earlier, Annie has much experience in this area and gave advice as follows:

- Constantly tell a story to keep people's interest in the project
- Photographs of before and after work has been done
- Why is this an exciting project – include short videos
- Why is the churchyard a special place
- Keep the community involved
- It has to be a team effort – one person cannot do all that needs to be done.

### **Volunteers**

Volunteers needed for:

- Monthly maintenance rota for the churchyard
- Loan of tools and equipment
- Specific specialist tasks

Jenny to create a list of the work for volunteers so that a targeted appeal can be made

### **Digitisation of the gravestones**

This is an area that needs to be handled delicately. Further research required.

## **Next meeting**

Thursday 23 February 3pm, Venue TBC