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SICK NOTES

06.12.2021

Dear parents and guardians of Hermann School,

It is a personal concern of mine to once again inform you of the urgency of cancelling your child's attendance by telephone (at our school's secretary's office) in the event of illness.

If your child falls ill, it is urgent that you call the school office at 0251-77 67 32 by 7:45 a.m. to cancel your appointment.

Our answering machine is on 24 hours a day, so you can call even at night or late at night if your child is ill.

If you do not call your child in sick we are concerned that something may have happened!

Therefore, you **MUST** always call the office to report your child sick. Unfortunately, an email to the class teacher is not sufficient because if, for example, there are subject lessons, the subject teacher cannot know about your child's illness.

Thank you for your cooperation and support.

If you have any further questions, please contact our office.

With best regards from the school,

Judith Lüttikhuis
- School Principal -