



## Letter of Intent

*between kukutana and an artist showing his/her artworks at the online gallery kukutana*

*kukutana is represented by its founder and curator Ulrich Wunsch.*

*The artist represents himself/herself.*

This document is to clarify the relation and responsibilities between the two above named parties (hereafter named: kukutana / artist). It expresses the desire to cooperate and benefit from each other. To do so:

- Kukutana will display the works of the artist in its online gallery
  - o up to 5 works maximum at one time will be shown
- kukutana will market the online gallery and thus the artist in Germany, Austria, Switzerland with individuals, companies, organizations
- kukutana can take part in exhibitions (online, offline) and show the artworks
- kukutana recognizes the regulations put forward in the document "Sales Contract" between the then buyer and the artist
- kukutana will receive 10% of the sales price for the mediation of the sale, which is done between the buyer and the artist
  
- the artist is free to show and sell his/her work at other galleries
- kukutana asks, that the price of the artwork is identical with the one named for and at kukutana
- the artist negotiates and deals with the buyer directly
- the artist recognizes the regulations put forward in the document "Sales Contract" between the then buyer and the artist
- to keep the transfer of money from a European country to an African country as low as possible (even for free), the artist is asked to open a PayPal account (it is for free), and the money transfer will be going from the buyer to kukutana (via a usual European bank account – these being free), then from kukutana to the artist
- if there is no way to open a PayPal account, a bank account or other means of transfer are possible as well – the cost evaluated and the buyer will have to be informed
- the money transfer will be done once the buyer states to the artist and kukutana that the work of art has arrived
- secure shipping and safe packaging as well as insurance for the transport will be done by the artist in the most affordable way – the charge for these activities will be added on top of the price and will be paid / reimbursed by the buyer
  
- the artist will provide kukutana with necessary information before the work can be displayed
  - o this is:
    - a high-resolution jpg-file of the artwork(s)
    - title of work, year of make, make and material of the work, size in centimeters
    - plus, three sentences or a brief description of the artwork and its meaning to the artist

- plus, a short biography on the artist itself to be displayed online
- plus, a certificate of ownership and authenticity
- a proposed method of shipping to the buyer (please identify your choice)
  - a) rolled artwork in a sturdy round container via air freight / air mail
  - b) flat artwork in a sturdy container via air freight / air mail
- in case the artwork is a print or a photo and can be duplicated and reproduced, the artist will provide kukutana with the number of the replications of the artwork in one edition
  - the artist will state that no further editions are planned
- Once an artwork displayed at kukutana is sold at another gallery, the artist will inform kukutana so his/her artworks display can be taken off from the website of kukutana.

I hereby agreed to the content of this document.

*Berlin, 4. February 2022*



*(Ulrich Wunsch, for kukutana)*

*Place, date*

*(name of the artist)*