


I'm not robot  reCAPTCHA

I am not robot!

Formal and informal greetings and responses

What is formal greeting and informal greeting. Formal and informal greetings examples. Formal greetings and responses in english. Formal vs informal greetings.

Greetings in English! In any situation when using the English language, there will be times that you are required to greet someone and it is therefore very important that you have this type of vocabulary under your belt. In this article, we will be looking at various greetings that can be used in a variety of situations when conversing with English speaking people. What is A Greeting? A greeting is simply a way of saying hello to someone. In the English language, there are multiple ways in which this can be done. There are greetings which can be used in formal situations and also greetings which are used in a more friendly, informal setting. It is very important to be able to select an appropriate greeting for every situation. We will be looking at this a little more closely in the next section. Formal Greetings When meeting someone under formal circumstances such as in a business meeting or meeting an important person for the first time, you might use some of these more formal greetings. If you are ever in any sort of doubt as to whether you should use a formal or informal greeting, it is always better to opt for the formal to avoid causing offence. If the situation calls for an informal greeting, the other speaker will likely signal this. Good morning/afternoon/evening/day - These formal greetings are used as a replacement for the word 'hello' and are often used in a formal setting depending on the time of day.



Greetings in English! In any situation when using the English language, there will be times that you are required to greet someone and it is therefore very important that you have this type of vocabulary under your belt. In this article, we will be looking at various greetings that can be used in a variety of situations when conversing with English speaking people. What is A Greeting? A greeting is simply a way of saying hello to someone. In the English language, there are multiple ways in which this can be done. There are greetings which can be used in formal situations and also greetings which are used in a more friendly, informal setting. It is very important to be able to select an appropriate greeting for every situation. We will be looking at this a little more closely in the next section. Formal Greetings When meeting someone under formal circumstances such as in a business meeting or meeting an important person for the first time, you might use some of these more formal greetings. If you are ever in any sort of doubt as to whether you should use a formal or informal greeting, it is always better to opt for the formal to avoid causing offence. If the situation calls for an informal greeting, the other speaker will likely signal this. Good morning/afternoon/evening/day - These formal greetings are used as a replacement for the word 'hello' and are often used in a formal setting depending on the time of day. Usually, before 12 pm, you say 'good morning,' after 12 pm you say 'good afternoon' and from around 6 pm you say 'good evening.' You can use the term 'good day' at any point during the morning or afternoon. How do you do? - This is quite an old-fashioned greeting, but it is still widely used in very formal situations. You are likely to hear a reply such as 'very well, thank you' when asking this question. Pleased to meet you - This is a greeting which is often used when meeting someone for the first time. It is common in formal circumstances but may also be used in a less formal situation on a first meeting. How are you doing? - This is a polite way of asking how someone is and is often used in conjunction with words like 'hello' or 'good morning/afternoon/evening' etc. Informal Greetings There are many more informal greetings in English than there are formal ones and this is because most situations call for a more laid back tone. We are now going to take a look at some informal greetings which you can use with English speaking friends, family or anyone else that you are familiar with. Hi - This word, which is another word for 'hello' is probably one of the most commonly used greetings in the English language and something you will hear very frequently. Hiya - This is another take on the above mentioned 'hi' and is commonly used in the UK. Hey (there!) - Another variation on the word 'hello', this is used as a friendly, upbeat greeting. How's it going? - This is an informal way to ask someone how they are and is used often in place of 'hello.' How you doing? - Once again, this is a way of asking how someone is and is something that is commonly said in English. Alright! - This is a very common greeting which is used to say hello to someone and is very common in the UK. 'Sup - More common in the USA, this greeting is a slang term meaning 'what's up?' Many people will use the term 'what's up' but often it is shortened to 'sup.

Formal	Hi	Greetings
Hello	Hi!	
Hello __!	Hey!	
How are you?	What's up?	
How are you doing?	How's it going?	
How have you been?	What's new?	
Good Morning!	What have you been up to?	
Good Afternoon!	How are ya?	
Good Evening!	Informal	

It is very important to be able to select an appropriate greeting for every situation. We will be looking at this a little more closely in the next section. Formal Greetings When meeting someone under formal circumstances such as in a business meeting or meeting an important person for the first time, you might use some of these more formal greetings. If you are ever in any sort of doubt as to whether you should use a formal or informal greeting, it is always better to opt for the formal to avoid causing offence. If the situation calls for an informal greeting, the other speaker will likely signal this. Good morning/afternoon/evening/day - These formal greetings are used as a replacement for the word 'hello' and are often used in a formal setting depending on the time of day. Usually, before 12 pm, you say 'good morning,' after 12 pm you say 'good afternoon' and from around 6 pm you say 'good evening.' You can use the term 'good day' at any point during the morning or afternoon. How do you do? - This is quite an old-fashioned greeting, but it is still widely used in very formal situations.



In the English language, there are multiple ways in which this can be done. There are greetings which can be used in formal situations and also greetings which are used in a more friendly, informal setting.

Formal and Informal Greetings

Formal Greetings	Informal Greetings
<ul style="list-style-type: none"> • Hello Mary! • Hello. • How are you? • Good morning. • Good afternoon. • Good evening. • What are you doing? • It's nice to meet you. • How is it going? • How are you doing? • Good to see you. • It is a pleasure to meet you. • How do you do? • It's an honor to meet you. • Nice to meet you. 	<ul style="list-style-type: none"> • Hi! • Hey! • What's up? • Howdy! • How are ya? • What's new? • What's going on? • How is it going? • How are things? • What's up? • How is everything? • How's life? • Long time no see!

Love English www.loveenglish.org

In the English language, there are multiple ways in which this can be done. There are greetings which can be used in formal situations and also greetings which are used in a more friendly, informal setting. It is very important to be able to select an appropriate greeting for every situation. We will be looking at this a little more closely in the next section. Formal Greetings When meeting someone under formal circumstances such as in a business meeting or meeting an important person for the first time, you might use some of these more formal greetings. If you are ever in any sort of doubt as to whether you should use a formal or informal greeting, it is always better to opt for the formal to avoid causing offence. If the situation calls for an informal greeting, the other speaker will likely signal this. Good morning/afternoon/evening/day - These formal greetings are used as a replacement for the word 'hello' and are often used in a formal setting depending on the time of day. Usually, before 12 pm, you say 'good morning,' after 12 pm you say 'good afternoon' and from around 6 pm you say 'good evening.' You can use the term 'good day' at any point during the morning or afternoon. How do you do? - This is quite an old-fashioned greeting, but it is still widely used in very formal situations. You are likely to hear a reply such as 'very well, thank you' when asking this question. Pleased to meet you - This is a greeting which is often used when meeting someone for the first time. It is common in formal circumstances but may also be used in a less formal situation on a first meeting.

RESPONSES

Formal	Informal
How are you doing? I'm doing well.	How are you? I'm great.
How are you? I'm fine.	How's it going? Great.
What's new? Not much.	What's going on? Nothing much.
What's up? Nothing.	What's up? Nothing.

American English at State

What Is A Greeting? A greeting is simply a way of saying hello to someone. In the English language, there are multiple ways in which this can be done. There are greetings which can be used in formal situations and also greetings which are used in a more friendly, informal setting. It is very important to be able to select an appropriate greeting for every situation. We will be looking at this a little more closely in the next section.

Formal Greetings When meeting someone under formal circumstances such as in a business meeting or meeting an important person for the first time, you might use some of these more formal greetings. If you are ever in any sort of doubt as to whether you should use a formal or informal greeting, it is always better to opt for the formal to avoid causing offence. If the situation calls for an informal greeting, the other speaker will likely signal this. Good morning/afternoon/evening/day - These formal greetings are used as a replacement for the word 'hello' and are often used in a formal setting depending on the time of day. Usually, before 12 pm, you say 'good morning,' after 12 pm you say 'good afternoon' and from around 6 pm you say 'good evening.' You can use the term 'good day' at any point during the morning or afternoon. How do you do? - This is quite an old-fashioned greeting, but it is still widely used in very formal situations. You are likely to hear a reply such as 'very well, thank you' when asking this question. Pleased to meet you - This is a greeting which is often used when meeting someone for the first time. It is common in formal circumstances but may also be used in a less formal situation on a first meeting.

Informal Greetings There are many more informal greetings in English than there are formal ones and this is because most situations call for a more laid back tone. We are now going to take a look at some informal greetings which you can use with English speaking friends, family or anyone else that you are familiar with. Hi - This word, which is another word for 'hello' is probably one of the most commonly used greetings in the English language and something you will hear very frequently. Hiya - This is another take on the above mentioned 'hi' and is commonly used in the UK. Hey (there!) - Another variation on the word 'hello', this is used as a friendly, upbeat greeting. How's it going? - This is an informal way to ask someone how they are and is used often in place of 'hello.' How you doing? - Once again, this is a way of asking how someone is and is something that is commonly said in English. Alright! - This is a very common greeting which is used to say hello to someone and is very common in the UK. 'Sup - More common in the USA, this greeting is a slang term meaning 'what's up?' Many people will use the term 'what's up' but often it is shortened to 'sup. Yo - This is another one which is more common in the USA, and is simply another way to say 'hey, what's up?' How's things/show's life? - Rather than asking the more formal question 'how are you?' many people use this less formal term.

Long time, no see - This greeting is usually used when bumping into a person who you have not seen for a long time. Conclusion There are many ways in which you can greet someone using the English language. Depending on whether the situation is formal or informal will depend on what sort of greeting you use. There are so many to choose from that you can truly make your greetings diverse and interesting. Greetings Infographic Pin Pin Last Updated on April 2, 2021 You're Reading a Free Preview Page 2 is not shown in this preview. Introducing and greeting someone are the first thing we say to someone or meet someone new. In this English lesson you will learn how to greet, introduce, and say good bye to a person. The first part of the lesson shows how to greet, introduce and say goodbyes in a formal manner the part of the lesson shows how to do it in an informal way. Formal and informal Formal is more polite and also if you don't know the person. In formal is used when talking to friends only! Simple formal greetings, introductions and goodbyes conversation Greetings Introductions Good-byes Sample sentence Sample response Sample sentence Sample response Hello, Mr. Jones Hello. Teacher Paul, I'd like to introduce you to my friend Linda It's a pleasure to meet you. / Pleased to meet you. It was nice meeting you. It was nice meeting you too. Hello, teacher. Hello. Good morning. Good morning. It was nice to see you. Same to you. Good afternoon. Good afternoon. Good evening. Good evening. Have a good day. Thank you. You too. How are you? Fine, thank you. Good night / Goodbye. Good night / Goodbye. Simple informal greetings, introductions and goodbyes conversation Greetings Introductions Good-byes Sample sentence Sample response Sample sentence Sample response Hey. Hi. Hey. Hi. Jane, this is John. He's in my class. Hi John. Nice to meet you. Nice meeting you.

You too. How are ya?
I'm good. All right. Take it easy. How are things? Pretty good. Hi. My name's Jason. I'm Jack. Nice to meet you. Take care. How's it goin? OK. Not bad. I'm off. OK, bye. How ya doin? I'm doin good.
I gotta go. See ya. See ya later.
Bye. What's up? Nothin much. Not a whole lot.
Nothin. Nothin special. Not much. So long. What's new? See ya. What's happenin? See ya later. What are you up to? Bye. What's goin on? Print the English lesson on formal greetings introductions and goodbyes To print the lesson on learning on formal greetings introductions and goodbyes. Right click on a white space and choose print. You can click on the printer icon just below and to the right of the contact us menu button at the top of the page or copy and paste the part of the exercise you want onto a word document and then print onto some paper. Lessons that might be related to this one English greetings basic lesson Business greeting visitors - offering help learning English Formal greetings, introductions and goodbyes conversation English lessons about greetings and introductions Greeting - introductions Basic English lesson Greeting and conversation exercise Greetings and introductions in English basics introductions Dictionary and how to use dictionaries Click on the following link for the Online English dictionary - English lesson Easy Face Learning Forum How you start a conversation can be important to set the right tone. Let's discover how to greet people in English in the following situations: Formal, Informal, Slang, Emails, How to respond to different greetings, and also how to say goodbye in English. Good Morning/Good Afternoon/Good Evening/Good Morning, Good afternoon and good evening are very common greetings in English. They can be used in any situation, formal or informal, and are a good way of opening a conversation with someone. It is a very friendly greeting and people will probably respond with the same phrase. When to say good morning/good afternoon/good evening/Good morning 6 am-12 pm/Good afternoon 12 pm- 5 pm/Good evening 5 pm-10 pm/If you add a person's second name it can be a good greeting to use in the workplace or if you don't know someone. Good morning Mr. Johnson/Good afternoon Miss Jackson/In reality, this is very formal and most people will just use "good morning"/Formal Greetings/Formal greetings are becoming less common in English and the workplace is becoming more casual. These greetings below can be used when talking to your boss when you first meet him/her and then a more casual relationship will usually begin. Nice to meet you or Pleased to meet you/Nice to meet you is a great expression to use when someone introduces you at a formal meeting or a wedding. You can also use "Pleased to meet you" but I prefer "Nice to meet you" How do you do? How do you do is very formal and is not common anymore. I personally would never use this because it is too formal. It is more common in British English than in my home country Ireland. How have you been? This is similar to asking someone "How are you?" The conversation is normally like this: Example: How have you been? Great! I have been going to the gym a lot and I am feeling good. Informal/Slang Greetings Hello Hi Hey How are you? How is it going? How you going? (Australia) How are you doing? Nice to see you! Long time no see Very informal/Slang What's going on? What's happening? What's the story? Story? What's up? Sup? Yo? Yo yo What's the craic? (Ireland) You alright fella/lad? (UK) (for men only) Hiya! Howya? C'day Mate (Australia) There are many more regional ways of saying Hello in every English speaking country in the world. American culture is very strong around the world so phrases like "yo" are common in all English speaking countries. The other expressions like "what's the craic?" can only be used in Ireland. Notice that there are 2 main types of greetings in English! How are you? What's up? What's the story? These 2 types of greeting really have the same meaning. We use them to start a conversation. We are not really asking the question "How are you?". You can answer "I am fine" but the real idea behind this question is to start the conversation, so it is better to say something else too. American vs British Greetings American and British greetings are often more or less the same. You can use any of the greetings above apart from the informal and slang greetings. Slang is different around the world and this is no different in English. If you are arriving in the U.S.A or U.K, use a standard greeting like "Hello" or "Good morning" and listen to the native people to learn their slang greetings. How to respond to greetings Remember... People want you to talk and lead the conversation. This is a great opportunity to practice your English and speak! So it is a good idea to tell the other person something about your life and then ask the other person some Wh questions. Notice that American people are often more enthusiastic and use stronger responses like "Awesome, Fantastic". In the U.K and Ireland people usually respond with something more neutral like "I'm fine", "not bad" How to respond to How are you doing? I am good, and you? How to respond to What's up? Not much! When someone asks you this question, they are giving you an invitation to talk about your life. Example: What's up? Ah, not much. I was at school this morning and then I had to help my mom this afternoon. What about you? How to respond to How are you? I am fine. What about you? Goodbyes in English Goodbye Bye Bye See you later See ya (informal) Take it easy! I'm off! See you on Thursday Until next time Take care Stay safe! I gotta go Later Catch you later There is a time to leave every conversation and go home! In most situations, you can say some version of Goodbye. See you later is a bit more informal and you can use this with your friends. Goodbye is also a little bit more final and might mean you are going away for a long time. See you later means you will see the other person soon. If you need to leave a conversation and do something else then you can say I gotta go or I'm off (both informal). If you want an empathetic goodbye, then you can use Take care or Stay safe. See ya is a common goodbye when you are talking to someone face to face but don't use it in a text message. In a business situation, you can use See you on Tuesday or whenever you are going to see the person next. Later is very informal and more common in American English. Greetings for emails (formal and informal) The business world is becoming more and more casual. The old greetings people used like Dear Sir or Madam or To Whom It May Concern are becoming less and less common. If you work for a modern company, then a simple Hello John is perfectly acceptable. As you get to know the person a bit better, you can change it to Hi John. If it is your first time getting in contact with someone and you want to sound professional, then you can use Dear John. To finish an email you can use Best Regards, This sounds both professional and friendly. You can use wisestamp.com to create an email signature to look very professional! Greetings in English Exercises