

## COVID Level 2 Plan

PAKIRI SCHOOL COVID LEVEL 2 PLAN		
	Ministry of Education Guideline	What this means at Pakiri School
<b>Attendance on-site</b>	<p>It is safe for all children and students to be on-site (some children vulnerable to illness may choose to remain at home).</p> <p>Anyone who is self-isolating, or who has been advised by health authorities to remain at home while they wait for their COVID-19 test results must stay home</p>	<ul style="list-style-type: none"> <li>• Children will attend school unless they are unwell or self-isolating</li> <li>• Parents will keep children at home if they are unwell, or if requested by staff because they show symptoms of COVID-19</li> <li>• All staff will attend school as normal unless unwell or self-isolating</li> <li>• Staff members will remain at home if they are unwell or self-isolating</li> </ul>
<b>Method of delivery for learning</b>	<p>On-site with distance learning provided for those requiring to self-isolate, waiting for a test result or choosing to remain at home because they are vulnerable to illness.</p>	<ul style="list-style-type: none"> <li>• Classes will run as normal</li> <li>• Class teachers will provide distance learning and activities for those students who are required to stay at home</li> </ul>
<b>Children at higher-risk of severe illness from COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled)</b>	<p>Children are encouraged to take additional precautions when leaving home. Parents, caregivers and students will need to work with the school to develop a plan to manage a safe return to school. Distance learning will continue to be available to those who choose to remain at home.</p>	<ul style="list-style-type: none"> <li>• Parents are encouraged to discuss individual children's needs with the class teacher where there are vulnerabilities</li> <li>• Support is available through the school for children at risk or who need support</li> <li>• Extra hygiene and safety measures will be in place at school.</li> <li>• Masks are not required at school, but children who wish to wear them may do so.</li> </ul>
<b>Staff at higher-risk of severe illness from COVID-19 (e.g. those with underlying medical conditions, especially if not well-controlled)</b>	<p>Staff are able to work on-site if they can do it in a safe way. Staff and employers should discuss and agree whether additional control measures can be put in place, whether these workers can work from home, or if not, what leave and pay arrangements will apply.</p> <p>Staff to work with their GP or specialist if they need help understanding their own level of risk and how best to stay healthy.</p>	<ul style="list-style-type: none"> <li>• Staff are encouraged to discuss individual needs with the Principal</li> <li>• Extra hygiene and safety measures will be in place at school</li> </ul>

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<p><b>Washing and drying hands</b></p>	<p>Hand sanitiser at entry to classrooms and in shared spaces where available. Soap, water, and the ability to dry hands must be provided in bathrooms. If hand sanitiser is in short supply, washing and drying hands with soap is still the most effective hygiene measure.</p>	<ul style="list-style-type: none"> <li>• Hand sanitiser will be available in all classrooms for use on entry</li> <li>• Soap, water, and drying facilities will be available in all bathrooms</li> <li>• Children will be shown by class teachers how to wash and sanitise their hands effectively and reminded to do so on a regular basis</li> <li>• There will be reminder posters in the bathrooms, showing how to wash hands</li> <li>• Handwashing must occur before eating or handling food</li> </ul>
<p><b>Physical distancing</b></p>	<p>Children, young people and staff should be far enough away from each other so that they are not breathing on or touching each other, coupled with good hygiene practices and regular cleaning of commonly touched surfaces. There does not need to be a specific measurement but where practicable and reasonable 1 metre can be used as a guide, particularly between adults.</p> <p>Physical distancing of 2 metres is recommended for parents and caregivers, from people they don't know (to align with public health measures outside the school grounds).</p>	<ul style="list-style-type: none"> <li>• Classroom activities will be organised in such a way that children are not in close contact with each other or the teacher – ideally 1 metre apart, but not necessarily strictly measured</li> <li>• Masks are not required at school, but children who wish to wear them may do so.</li> <li>• Whole school activities and gatherings will be organised to maintain safe distancing and keep students safe – ideally approximately 1 metre apart</li> <li>• In any situations where there are unknown people or visitors in attendance, a safe distance of approximately 2 metres will be maintained</li> <li>• Surfaces in the classrooms, staffroom, offices, and toilet will be regularly cleaned (see below)</li> </ul>
<p><b>Cleaning</b></p>	<p>Disinfect and clean all surfaces daily</p>	<ul style="list-style-type: none"> <li>• Daily school cleaning will continue as normal with the addition of the wiping down of all surfaces once a day</li> </ul>
<p><b>Limits to gatherings</b></p>	<p>Schools, like workplaces are not considered to be gatherings.</p> <p>If however a school brings others on-site e.g. hire out school hall, use of buildings by community groups, or events like school productions and school balls then rules for gatherings and other public health measures would apply.</p>	<ul style="list-style-type: none"> <li>• Generally, under Level 2, gatherings involving parents/caregivers or other outside people will be restricted to 100, however from time to time other restrictions may apply as imposed by the Government.</li> <li>• For the period from midnight 29 August 2020 until further notice Auckland has a special restriction of gatherings involving parents or outsiders limited to 10 people.</li> </ul>

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<p><b>Physical and cultural activities / playgrounds</b></p>	<p>Physical education classes and break time activities can include access to sports equipment including playgrounds, but hygiene practice should be observed before and after playing with equipment. There will also need to be regular cleaning of shared equipment such as balls, sticks etc.</p> <p>Physical distance is not possible in some sporting activities. In these situations, extra emphasis on handwashing and drying (or cleansing with hand sanitiser) before and after activities and regular cleaning of equipment is very important.</p>	<ul style="list-style-type: none"> <li>• Handwashing/sanitising before and after breaks</li> <li>• Cleaning of shared play equipment – the children will be encouraged to be involved in this</li> <li>• Children will be encouraged to maintain safe distances from each other and not play games that involve touching other people or breathing on other people</li> <li>• Food is not to be shared</li> </ul>
<p><b>Contact tracing</b></p>	<p>Contact tracing remains a priority through your visitor register, timetable, and attendance register. You are required to display QR code posters for the NZ COVID Tracer App.</p> <p>To support contact tracing, record all visitors who are on-site for a period of time, including parents and caregivers, in your visitor register (as is usual practice but also to assist if contact tracing is necessary).</p> <p>For drop offs and pickups, if the parent or caregiver uses the app you don't need to capture them in your visitor register.</p> <p>For parents and caregivers who cannot use the App, you may wish to continue to record their details in a simple register when they do pick-ups and drop-offs.</p>	<ul style="list-style-type: none"> <li>• The Government QR code is displayed at the entrance to the school and all visitors and staff are encouraged to use this.</li> <li>• Visitors to the school who will be onsite for work or other activities for a period of time must continue to also sign in manually</li> <li>• Parents dropping off and picking up students must use the QR code (preferably) or sign in/out and observe other protocols for entering classrooms (e.g. sanitising)</li> </ul>

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<p><b>Visitors (visitor register)</b></p>	<p>Parents and caregivers who come on site need to be noted in the visitor register.</p> <p>Volunteers can be used at Alert Level 2 in class as long as they are meeting all the public health requirements and are recorded in your timetable and/or visitor register (make sure you have up to date contact information for them).</p> <p>Record all visitors to your site, including parents and caregivers, in your visitor register (as is usual practice but also to assist if contact tracing is necessary).</p> <p>Set up a process to record names, date, time in and out, where they visited and phone and physical address information for all people who come into the school.</p> <p>Please keep your visitor register for at least 2 months.</p>	<ul style="list-style-type: none"> <li>• As above, all parent helpers, parents or other visitors must sign in using the QR code and/or the manual visitors register</li> <li>• The visitors register will be kept for future reference</li> </ul>
<p><b>Teaching across groups</b></p>	<p>Teachers are able to teach more than one group/class of students</p>	<ul style="list-style-type: none"> <li>• Classes and grouping as normal</li> </ul>
<p><b>Food preparation</b></p>	<p>If you prepare food on site you must check the <a href="#">MPI guidance on food safety</a> and ensure your school and any suppliers meet all health and safety requirements before you recommence the supply of food to your students.</p>	<ul style="list-style-type: none"> <li>• Teachers will take responsibility for ensuring that guidelines are met for any cooking or shared food activities</li> <li>• The organising committee or people in charge of any other school-wide events involving food will have responsibility to check the appropriate guidelines.</li> <li>• Sharing of lunch and snack food by children is discouraged</li> <li>• Children will bring and use their own drink bottles</li> </ul>

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<p><b>Libraries</b></p>	<p>Libraries can be operated as the virus does not survive for long on paper and cardboard (less than 24 hours), so books and other paper and cardboard can be put aside overnight and used the next day by other students. Books with plastic sleeves should be wiped down with a disinfectant wipe before re-issuing the next day.</p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>External students on-site (eg, music programmes, technology schools)</b></p>	<p>Other schools' students can come on-site during the week and for school-run out of hours' programmes. External providers can come on-site including for example other teachers and team coaches/managers.</p> <p>You will need to treat the running of these programmes with strong caution, particularly if there are a number of different schools participating or large numbers of students (and parents and caregivers) involved.</p> <p>It is recommended that you develop a specific health and safety plan for managing the programme. Minimising congestion should be a key priority for that plan, including in the classrooms or spaces being used for delivery.</p> <p>If parents and caregivers come into the classrooms or other teaching spaces to observe, you need to apply the current rules for gatherings at this alert level.</p>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

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<b>Shared supplies</b>	Shared supplies and equipment are able to be used if students and staff are undertaking regular hand washing and staying away if sick.	<ul style="list-style-type: none"> <li>• Use of all supplies and resources as normal but with extra sanitising and precautions</li> </ul>
<b>Music, instruments, singing etc</b>	Practices, rehearsals and performances can go ahead – physical distancing of 1 metre is recommended where practicable including singing and using wind instruments.	<ul style="list-style-type: none"> <li>• For any group musical or performance activities, social distancing will be observed, and close contact avoided</li> </ul>
<b>Drinking fountains</b>	Consider whether appropriate to use, particularly are students capable of using them safely? Encourage using water bottles where possible.	<ul style="list-style-type: none"> <li>• N/A</li> <li>• Children will bring and use their own drink bottles</li> </ul>
<b>Buses</b>		<ul style="list-style-type: none"> <li>• School buses will run as normal.</li> <li>• Masks are not required on school buses.</li> </ul>

### References:

<https://www.education.govt.nz/covid-19/>

<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus>