

User Terms

Opening hours

Mo – Fr 8 am – 8 pm (analog to the opening hours of the Learning Center). Winter break from Dec 20th to Jan 06th.

Pre-Booking, Guests & Meeting Rooms

Please pre-book your workplace in advance through www.lernzentrum.cobot.me.

Guests are welcome and asked to book an individual ticket in case they require their own office desk.

Meeting rooms in the learning center can be booked via BASF phone (94206/94212) and are free of charge for 'learning groups'.

Telephoning, Videoconferencing & Talking

Use your mobile or softphone for calls. Please be mindful with other coworkers and keep talking in the space at an ambient level. Follow the signs and use the phone chairs or one of the separate rooms in the learning center for longer or confidential calls.

Printers

Please use either printer **PRE 223600** (black & white, left of front desk) or **PRE 205548** (color, in printer room next to exit of the pilot) for your print outs.

Lockers & Storage

Please store your bags in the white cupboards inside the pilot space. Valuables shall be stored in individual lockers outside of the space in the entry hall of the Learning Center.

Fruits, Snacks & Beverages

Fruits, non-alcoholic drinks and snacks inside the coworking pilot are for free for members.

Coffee & tea can be found for free at the coffee bar and in the first floor of the learning center.

Please place used glasses and dishes into the dishwasher of the pilot space.

Feedback

Please use our feedback box at the exit of the pilot (left) or an email to kontakt@1000satellites.com for leaving your written feedback with us. We will take this up and display it and our solutions on the blue board at the exit.

Thanks to your comments we will continuously optimize our operations of the coworking pilot space!

Questions & Contact

Please reach out with general questions to the Learning Center front desk.

At our hotline +49-173-3027762 Co-Founder Gregory will also be of help.

Be inspired, be productive and be connected into the community!

Yours 1000 Satellites Team

5 Golden Rules of Working in a Coworking Space of 1000 Satellites

1. This is a place for concentrated work – please be mindful with your fellow coworkers
2. If you see something that needs to be solved, please just take care of it, if you can
3. Otherwise, get in contact with the frontdesk or with 1000 Satellites (kontakt@1000satellites.com or +49-173-302 7762)
4. Enjoy yourself and stay healthy
5. Please provide us with your valuable feedback