

SPECIAL Board of Trustees Meeting Minutes

Wednesday, 27 April 2020 at 4 p.m.

Present: Jacqui Settle, Myles Deighton, Tara Southgate, Cherie Williams, Kelly Ayres, Di Greenwood, Jill Corkin, Jarred Balle, Ingrid Stewart, Leisa Maddox, Kirsty Ross.

Apologies: None.

1. Readiness to re-open the School Under Alert Level 3:

- 1.1. Lesia talked through what moving to COVID-19 Level 3 means for schools.
- 1.2. The MoE has sent out key documents for Health & Safety requirements. 'Bubbles' will be more challenging for us because of low staff numbers.
- 1.3. MoE's point of view is that the first week will be a bit of a test. If things are running smoothly after that the Board can decide to increase bubbles.
- 1.4. The Secretary of Education has been given additional powers and can approve to delay a school opening, but there would need to be a very compelling case for this to be granted.
- 1.5. Ingrid talked about her concerns about our readiness to open.
- 1.6. Lesia confirmed we can run our remote programme at school as well.
- 1.7. Leisa offered to help Ingrid move things along with property around toilet issues.
- 1.8. Cherie talked about how the Pakiri Hall could be a back-up classroom.
- 1.9. Jacqui asked for clarification around busses under Level 3. Kirsty said the bus networks are making decisions around what they can manage. We need to be in contact with the Mahurangi Bus Network who are providing our morning bus service.
- 1.10. There was a discussion about bubble management and the Board was informed by the Principal that 3 staff were available - herself, Kelly, and Hope. Options for management of these bubbles was discussed so as to ensure safety for staff and students. The LSM informed the board that she had been informed by Raewyn that she was also available to return and work safely. The school requires one staff member with a current first aide certificate to be on site and only Kelly N has this.
- 1.11. Jarred asked if the school opening times will be as per normal. Leisa said some schools are opting to reduce their opening hours.
- 1.12. Jacqui asked Leisa what Level 2 looks like. Leisa pointed Jacqui to the matrix, which was sent through.
- 1.13. Cherie asked about the support staff. Ingrid said staff who can work from home are encouraged to. Liz will be continuing to work from home. Mary and Lonny will be required to come to school to perform their duties.
- 1.14. There is a teacher only day tomorrow and a staff briefing.

Leisa and Kirsty left the meeting at 5:07 p.m.

2. Proposal for extending Hope's contract:

- 2.1. Ingrid talked through the proposal.
- 2.2. Jacqui asked for clarification around where the funding would come from and Ingrid explained this.
- 2.3. Jill is supportive of the proposal but recommended the teachers stick to their current Pathways as once the teachers are assigned to a bubble they can't change.
- 2.4. Ingrid talked through how they're currently running tuakana/teina splits rather than pathway split.
- 2.5. Board members expressed their preference for bubbles to stay pathway dependent in case the alert level is protracted. Jill asked Ingrid to consider this in her decision making.
- 2.6. Jacqui moved to accept the proposal to extend Hope's contract for the remainder of term two. **Carried.**

3. Verbal Leave Request from Ingrid (on hold):

- 3.1. Jacqui talked about wanting some more information, which Ingrid will provide to Jacqui and Jill.
- 3.2. Ingrid talked about the reason she put the leave request on hold.

The meeting moved into Public Excluded Session at 5:47 p.m.

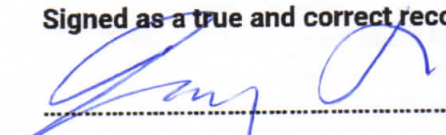
The public is excluded from the discussion of confidential items relating to personnel issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.

The meeting came out of Public Excluded Session at 6:33 p.m.

Meeting closed: 6:33 p.m.

Next meeting: 13-May at 4:00 p.m.

Signed as a true and correct record of proceedings:


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Jacqui Settle, Chairperson
Pakiri School Board of Trustees.