

SUSTAINABILTIY MANAGEMENT MEMORANDUM FOR “SIRIUS4all” PROJECT

**Memorandum of Understanding on Sustainability Management for
SIRIUS4ALL-Consortium and Project
GAP: 101128411**

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LEAD PARTNER, BN001: SABAA.education gGmbH - Germany

PARTNER 2, BN002: Center for Kunst og Interkultur – CKI - Denmark

PARTNER 3, BN003: Kulturna fondatsia A25 - Културна фондация A25 - Bulgaria

PARTNER 4, BN004: Luoghi Comuni - Associazione di Promozione Sociale - Italy

PARTNER 5, BN005: Mapa das Ideias – Mapa - Portugal

Version: 05/02/2024

Preamble

SABAA.education gGmbH, Germany (herein after referred to as “SABAA”), **Center for Kunst og Interkultur, Danmark** (herein after referred to as “CKI”), **Kulturna fondatsia, Bulgaria** (herein after referred to as “A25”), **Luoghi Comuni - Associazione di Promozione Sociale, Italy** (herein after referred to as “LC”), and **Mapa das Ideias** (herein after referred to as “Mapa”) hereby agree to establish a mutual understanding and agreement for the purpose of running the project “**SIRIUS4all**”, co-funded by the European Union for the years of 2024 and 2025 under observation and monitoring of sustainable project and events management regarding all actions and events related to the project.

Paragraph 1

General terminology and understanding:

“Sustainability” for the above named project in its actions is understood as:

- Relating to and encompassing ecological, economical, and social aspects of an action / event
 - o It concerns yet does not solely refer to a general term / idea of “longevity” or “durability” of the intellectual or artistic results of this project.
- Simply put, sustainability is about making positive and lasting changes in the way we as producers of actions in the context of this project use natural and human resources to improve quality of life for all – now and in the future. In terms of events and project execution this means ensuring these:
 - o provide an accessible and inclusive setting for all,
 - o provide a safe and secure atmosphere,
 - o have minimal negative impacts on the environment,
 - o encourage healthy living,
 - o using local produce and services,
 - o reducing travel and waste,
 - o using “green” alternatives for all products and services feasible,
 - o promote responsible sourcing,
 - o leave a positive legacy,
 - o deliver an excellent participant and visitor experience,
 - o encourage more sustainable behavior,
 - o provide a positive narrative and examples on sustainability,
 - o integrate diversity aspects into project planning and execution.

“Management” for the above named project in its actions is understood as:

- Planning, preparing, creating and running activities according to a set-out plan
- This includes a strict observance of sustainability aspects starting with planning the action according to internationally accepted guidance, standards, and regulations.

“Sustainability Management” aims to analyze, then reduce and environmental impact of an actions / event of this project:

- By using a proven methodology,
- By avoiding overuse and wasting resources,
- By reducing the usage of resources,
- By recycling resources when reduction is not possible,
- By focusing on a positive social impact,
- By providing just and evenly distributed economic stimuli to the local economic environment.

The types of events covered by this Memorandum of Understanding include:

- Meetings,
- Conferences,
- Public events (open air and indoors),
- Digital events,
- And any other action related to this project.

Up-to-date science findings, insights, facts, data and proposals are a constituent of sustainability management of this project and its actions and events.

The latest guidelines and manuals of international and national organizations dealing with projects and events are a constituent of sustainability management of this project and its actions and events (see Annex 1 with links to sources).

Paragraph 2

Management of the project is based on and considers international standards of sustainable events and project management, such as:

- ISO 2021 standard on sustainable events
- ISO 21500 on general project management
- ISO26000 on social responsibility
- According to applicable EMAS guidelines (https://green-business.ec.europa.eu/eco-management-and-audit-scheme-emas_en)
- According to the UNEP guidance and its Green Events Online Tool (<https://greeneventstool.com/>)
- According to GIZ minimum standards

- According to German National Standards by “Bundesumweltamt” (National Environmental Office) and other local and national regulations of the participating countries.

Individual actions mostly concerned within this project are:

- Reducing or avoiding resource usage in as well as sourcing to “green” suppliers in:
 - Travel
 - Venue choice
 - Catering
 - Office material
 - Electricity
 - Water
- Providing coherent (informative, fact based, motivating, narration and emotion based) information in the areas of:
 - Sustainability
 - Diversity
 - Migration
 - Social Issues
 - Good life
 - Transformation

Via various appropriate channels:

- Website
- Social Media (a selection of such)
- Traditional Media (a selection of such)
- A 3-D-Online Gallery.

Paragraph 3

Specific arrangements that derive from this Memorandum of Understanding may be stated and be mutually agreed upon at a later date. The Addendum must be in written format and receive formal approval of all involved partners of the project.

Paragraph 4

The Memorandum of Understanding becomes effective when approved and signed by all the designated partners.

IO is part of the deliverables of the Grant by the EACEA / EU.

Policies or procedures not specified in this agreement are not assumed to be part of this document but may become active when addressed in an addendum and mutually approved by all parties involved in this memorandum.

Paragraph 5

The General Cooperation Agreement and the running of the project adheres to and follows the laws, rules and regulations set out by the EU.

The partners of the CON comply with the conditions for receiving EU funding (especially eligibility, financial and operational capacity, exclusion, etc.). Each beneficiary and affiliated entity will sign a Declaration of Honor before entering into the agreement.

Paragraph 6

Annexes to this document are constituted by various documents on sustainable (events) management including specific interconnections and relations to the field of culture:

Digital text documents:

- Sustainable Events Guide, UNEP, 2012
- Checklist: How to plan and organize sustainable events in Serbia, UNEP, 2023
- Sustainable Events with ISO 20121, 2012
- Guidelines for the Sustainable Organisation of Events, Bundesumweltamt (Federal Ministry for the Environment, Nature Conservation, Building, and Nuclear Safety), Germany, 2015
- Sustainability Declaration for the Cultural Sector, Culture 4 Climate, German Ministry of Economics and Climate Protection, 2022
- Guide to Sustainable Event management, GIZ (German Organization for International Cooperation), 2018
- GIZ Minimum Standards for Sustainable Event Management at GIZ, 2020
- The Copenhagen Sustainable Meetings Protocol, Copenhagen, 2010
- A Culture Goal for 2030 (adding the field of culture to the SDGs), 2023
- Greening of the Creative Europe Programme, 2023

Website references:

EMAS (https://green-business.ec.europa.eu/eco-management-and-audit-scheme-emas_en)

UNEP Green Events Online Tool (<https://greeneventstool.com/>)

