

# APPLICATION PROCEDURE EDS BOARD

## 2023-2024

### ***Why should you apply?***

A board year is full of new experiences. You will get to know the organizing side of EDS and you will be able to improve the society by implementing your plans. You will develop a lot of skills like organizing, planning, teamwork and communication.

There are 3 mandatory functions a board has namely:

#### ***1. President***

- Leading the board
- Managing external relations
- Providing a board policy

#### ***2. Secretary***

- Communication with the members
- Updating the Members list
- Slides

#### ***3. Treasurer***

- Bookkeeping
- Inventory
- Slides
- Collection of membership fee

Besides the above, functions are not set. Additional tasks include:

***Promotion:***

- Organizing the society's participation in the EUREKAWEEK
- Crafting General Promotion strategy of the society
- Promotion of events for non-members
- Promotion of external tournaments
- Updating the website
- Writing and sending the newsletter
- Managing the Facebook page and other social media

***Internal Tournaments:*** Main convenor of Erasmus Rotterdam Open and any other EDS-organized competition planned for the following year (e.g. Erasmus Novice Cup)

***External Tournaments:*** Responsible for the logistics of registering EDS members to debate competitions as debaters/judges

***Sponsoring:***

- Writing letters to our current sponsors
- Coming up with plans to attract new sponsors

***Internal Training and Development***

- Managing the Academy
- Organizing the Beginners' Workshops
- Organizing other trainings within the society (like a debate review, judge training, tournament prep sessions)
- Keeping close contact with the trainers

***External Training and Development:***

- Keeping in contact with our current clients
- Acquiring new clients

***Socials:*** Responsible for planning and managing the organization of socials

***What is generally expected of board members?***

- Attendance of Monday evenings where you judge regularly, in addition to drinks afterwards
- Attendance of socials
- Attendance of the EUREKA week (either by attending or by making sure others attend)
- Participation in regular board meetings
- Mandatory attendance at the installation GAM, the half-year GAM and the discharging GAM
- The workload is at least 15 hours a week, depending on the amount of board members and committees you have.

***Who can apply?*** All EDS members

***What documents do you need to send us?***

- CV (relevant to the functions/tasks you are applying for)
- Motivation letter based on one or more of the board tasks listed above
- Reference letter (optional)
- Send the aforementioned documents to:  
**edsinterviewcommittee@gmail.com** (NOT to the boardmail)

***How does the recruitment process work?***

- The interview committee will evaluate your application and invite you for an interview
- After the interview, you will be contacted about whether you are selected or not