

METHODS_STEPS

In order for the concrete application of a method to be successful, the following five steps should always be followed; regardless of whether it is a short work segment in the virtual space or a day-long workshop event.

CHOOSE THE RIGHT METHOD

> Goal | Participation fit | Time-frame | Context in the work process

EXPLAIN PROCEDURE

> What is the instruction? | How does it work? | What does it take? What doesn't?

CHECK UNDERSTANDING

> Does everyone understand what this is about?

RELEASE

> Distribute material | Form small groups | Let them work

REFLECTION

> How was it? | What was remarkable in the process?