



educate magis

Global Community Assistant Director

The Organization: **Educate Magis** is a relatively new and innovative internet-based initiative. The Mission of **Educate Magis** is to nurture a vibrant online community to connect educators from the 2,000+ Jesuit/Ignatian schools around the world. This community, transcending boundaries and borders, is opening a new and extra way of proceeding for our schools. **Educate Magis** aims to enable us to collaborate in solidarity as a global community to better fulfil our mission of reconciliation and justice with humanity, creation and God. The [Educate Magis](#) online community platform was launched in April 2015. **Educate Magis** continues to develop and update in response to real needs of the worldwide Jesuit Education community, and today has a worldwide community of more than 13,000 members, from more than 70 different countries. In 2021 Father General Arturo Sosa SJ decided to assume Educate Magis as a work of the Society of Jesus under his authority (and therefore a work of the Church). Father General has appointed the Secretary for Education (Secondary and Pre-secondary) of the Society of Jesus (currently Fr. José Mesa SJ) as his Delegate for Educate Magis.

The Galway Educate Magis Team: As Global Community Associate Director you will work with, co-ordinate and manage the very committed full-time Galway, Ireland based team, including a Global Citizenship Facilitator, a Mission and Identity Facilitator, a Faith Formation Facilitator (a Jesuit), a Community and Communications Specialist, a Community and Staff Formation Facilitator, a Web Developer, a part-time Graphic Designer, and a part-time Accountant. You will of course be working with members of the worldwide Jesuit Education community (lay and Jesuit) including the various provincial and regional networks. Your director of work will be the (part-time) Educate Magis Community Director in Galway, Ireland, who will ensure an experience that is as rich as possible.

The Setting: Day to day communications will be in English with the Galway Educate Magis team but also in Spanish and / or French amongst members of the global community. The work will be a mix of some international travel (maybe 3 to 6 trips a year), home-office working (should that be your wish) and some (or a lot if you wish) office-based work in an



office in Galway City, Ireland. We are open to candidates who are not located in Galway, Ireland, but the role will be easier for candidates located in or near Galway city.

The Role: This exciting role will give you the responsibility to:

1. Assist the Community Director with:
 - A. Periodic refresh of Educate Magis Mission and Vision
 - B. Manage the Annual Planning Cycle - with a look-back and look-forward perspective
 - C. Align Educate Magis plans with the Secretariat for Education Strategy / Plan
2. Responsible for day-to-day Strategy, Planning, Management and Leadership of Educate Magis, to include but not be limited to:
 - A. Ongoing efforts to nurture and build a global online community
 - B. work and guide the exciting new worldwide projects, e.g., Global Citizenship, Mission and Identity, Faith Formation and Staff Formation
 - C. Periodic Educate Magis Plan Review and Adjust, e.g., after Galway visits from the Secretary for Education - and - Mid-Year review
 - D. Weekly Ongoing Advice, Coaching, Mentoring, Assisting, Reviews and Tracking with the Educate Magis team in Galway
 - F. Annual and Periodic Feedback sessions for the team
 - G. Manage any needed Recruitment
2. Build Relationships and Represent Educate Magis with the [Global Network](#):
 - A. The Regional ICAJE Delegates (leaders of the Jesuit Conference Networks of Schools in the six regions, members of an International Committee working with the Secretariat for Education)
 - B. Province Education Delegates (representatives for Jesuit Education in their respective Provinces (mostly divided by countries))
 - C. Global Gatherings (regular international gatherings for different cohorts in the Jesuit Education Leadership world)
 - D. The Setup and Host of Galway visits to Educate Magis
3. Assist the Community Director with the Annual Company Secretary / Director Responsibilities, to include but not be limited to:
 - A. Annual External Audit
 - B. Annual Report for Secretary for Education
 - C. AGM Meetings - Members and Directors
 - D. Annual Company Returns



5. Assist the Community Director with Finance, Budget and Fund Raising, which includes:
 - A. the finances/budget on an ongoing basis - income and expenditure and cash-flows
 - B. Salary (and Pension) Adjustments for the team
 - C. a €5M fund to cover the years 2019 to 2028 from various sources, e.g., Father General; Regions and Schools; Jesuit Provinces; Jesuit Alumnae; Foundations; Private Donors
 - D. relationships with and report to the donors

The Opportunity: Educate Magis is offering the new Global Community Associate Director the opportunity to:

- be in on the ground floor of nurturing a much-needed worldwide community.
- have the chance to make a real difference in the world of young people.
- be empowered and encouraged to achieve great results.
- be in community with the leaders of Jesuit Education and Ignatian Spirituality.
- have the opportunity for occasional travel to different parts of the world where the Jesuit Education network operates.

The Commitment: We are open to candidates who wish to work for a shorter time commitment, e.g., for a two to three-to-four-year assignment. Clearly the longer you work the more you will gain personally and professionally, but we understand that all candidates cannot commit for longer periods. This is especially true for international candidates that are not sure they wish to live in Ireland for a long period. In your application, please specify the time period you can commit for.

The Person: As a qualified candidate for this role, you are most likely to have:

- real experience and a genuine interest in Jesuit Education, Christian Education or Education generally.
- managerial experience or aptitude.
- fluency to communicate in both English and Spanish, and possibly other languages (ideally French).



- a successful track record and relevant experience in building and growing networks or communities of practice/interest.
- a keen interest and aptitude for developing digital environments (online community and learning) – have a good understanding or be familiar with online environments, digital platform and website development processes.
- created and published high quality online content and will have managed the creation of high-quality content from others.
- good listening and great communicating skills, both written and verbal.
- a fondness to connect people and increase engagement – because it helps other people.
- experience working in an international setting and understand the importance of intercultural communication.
- an independent problem solver ability and you like to take your own initiative, but you know when to ask for help. You are very self-motivated.
- the ability to get stuff done – and are prepared to work very hard. Above all you care because it matters.

Work Permit: The successful candidate will have to have the work permit to work in Ireland or we will have to feel comfortable that an application for such a work permit to the Irish Government will be successful.

Applications: To formally apply for this position please send your resume and detail your specific interests in the role to operations@educatemagis.org (and also include your compensation requirements).