**1st Marwood Executive & Members Meeting on 10th December 2020 @ 8pm**

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| **Attendees** | **Title** | **Roles** |
| **Nick Jupp** | Group Scout Leader | District, County liaison |
| **Sophia Roberts** | Chairman | Executive Member |
| **Liz Quick** | Treasurer | Executive Member |
| **Alan Cruden** | Beaver, Assistant Cub & Scout Leader | President, Leader, Executive Member & Group Administrator |
| **Ben Herbert** | Cub Scout Leader | Leader, Executive Member |
| **Rebecca Fox** | Member | Section Assistant |
| **Rachel White** | Member | Section Assistant |
| **Resignations** |  |  |
| Lorna Andrewartha Jones |  |  |
| Alex Silveston |  |  |
| Ellen Taylor |  |  |
| **Apologies** |  |  |
| Rowena, Tracey, Nicola |  |  |

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| **Minutes** | **Action** |
| 1. **Minutes of previous meeting agreed** | **Alan** |
| 1. Nick review Group Development Plan.   District update:  Neil going forward all District events cancelled. Vacancy for Explorer Scout Commissioner.  Neil plans for midway 2021 whole district Funday & BBQ at Snapper. County AGM: Steve Donohue, is the new County Commissioner. Hamish continues as regional commissioner for S.West Risk Assessments are approved by Neil then County then UK if any refuse the activity is not signed off.  Nick asked for the Group Development Plan to go onto the 1st Marwood website & G:Drive / shared with all attendees | **Nick** |
| 1. Registered Charity status:  No further action taken | **Liz** |
| 1. Liz Finance Report:  £3665.30 in bank Remove Spring term from OSM Ben has expenses but no receipts! Alan to cancel Spring 2021 payments – done start 25/2/2021 | **Liz** |
| 1. Inventory:  All 1st Marwood equipment is on OSM in Quartermaster database | **Alan** |
| 1. Discount for multiple children:  Parked for 2021 AGM | **Alan** |
| 1. Communications:  Weekly via OSM | **Alan** |
| 1. Beaver Report:  No activity | **Allan** |
| 1. Cub Report:  Zoom sessions well attended 16 young people this week | **Ben** |
| 1. Scout Report:  Zoom sessions with Cubs starting after Half Term Spring 2021 | **Alan** |
| 1. Website:  Update still need short bio and photograph to put faces to names and roles. | **Leaders** |
| 1. Printing:  Alan to use donated printer. | **Alan** |
| 1. Uniform:  The container means we can now get a small uniform stock for parents to try/buy when Scouts swim up or move on. | **Leaders** |
| 1. Leaders Camp:  Spring/Summer 2021, using the field we have a family camp for all, great way to recruit adult supporters and get to know everyone that much better. | **Leaders** |
| 1. Census:  Count only those who are still actively engaged with Scouting. Only those on Zoom calls to be counted at the moment. Restart planned return after Spring half term. | **All** |
| 1. Badges:  Stock held, await scouts re-joining before distributing. Only send to those who return to Scouting unless parents specifically ask for badges earned | **Leaders** |
| 1. Tents:  Replace old leaky ones for 3 new 8 man patrol tents. Agreed by all. | **Alan** |
| 1. **Outstanding from May 2019** 1st Marwood Group sign – See Group Development Plan Necker Badge for 1st Marwood designed by all scout sections | **Alan** |
| 1. **OSM:** OSM upgrades to include Chat function for Scouts. | **Alan** |
| 1. **OSM Update Restart 2021 After half term = FIRST MEETING BACK – EVENT** On the parent portal description – this is how they see the information + attached the signed off risk assessment for the activity. So for each activity into the foreseeable future, they will have to accept the “Consent” and “Risk Assessment” as part of each “sign up to the event.”  ***“Consent:*** *Please do not say YES! Until you have read the entirety of this and the risk assessment, and have discussed it with your scout to the point they understand how things will work By saying “YES” on OSM, you are giving explicit consent to your child attending and that you and they agree to follow the processes outlined below and in the risk assessment* **Symptoms:** If you or anyone in your household experiences symptoms in the 14 days leading up to the event please say no, even at the last minute. If you or anyone in your household experiences symptoms in the 14 days after the event, please inform Bugsy as soon as practical. Please inform your scout of what the symptoms are, and let them know they must tell the leader if they experience them during the event.  **Social Distancing** Please talk to your scout about the attached risk assessment and how things will be working. Please stress the importance of keeping 2m away from everyone. This may well be different to the way schools / families / friends are working, but it’s the only way 1st Marwood are allowed face to face scouting. Please explain that if individual scouts can’t keep 2m away from others then we have no option but to ask them to not attend future events, and potentially to be collected immediately.  **Bad Weather:** We will cancel – but its looking ok at the moment.” | **Alan** |
| 1. Return: The return is lodged as an event so that the information on who attends is stored and can be downloaded in the event of an infection identified; this will enable Track & Trace to manage those contacts. 2. AOB Ben: All sessions where adults attend, they must be involved, not sat on side lines, engage and understand what their skill set is and have to help. | **Alan** |
| 1. Executive Mtg: 14/1/2021 8pm | **Alan** |
| 1. Group AGM:  25/2/2021 5.45pm all sections invited 1hour | **Nick** |